EU LANDING PROGRAMME · SUMMARY FOR THE BOARD

Opening our EU subsidiary in Portugal

Your EU subsidiary, run from Lisbon for its first year. One contract, one fixed fee, one report to head office.

Provider **BCA Portugal**
Term **12 months**
Fee **fixed, per month**
Report **quarterly, to head office**

What the programme is

A one-year, fixed-fee contract between the parent company and BCA Portugal. BCA Portugal forms the Portuguese company, registers it for tax, VAT and Social Security, sets up the bank account and payroll, then runs its compliance calendar for the first year. Head office receives a quarterly report on the entity. One contact, in English.

Scope

- Formation of the subsidiary: parent documents, NIFs, registration, RCBE
- Tax and VAT: monthly and quarterly filings, annual accounts, Modelo 22, IES
- Bank account, payroll and Social Security for the first employees
- Transfer pricing with the parent, quarterly reports to head office, written memos

Why Portugal as the EU entry point

- EU and euro area member: a Portuguese company sells into the single market and invoices in euros.
- Corporate tax at 19% for 2026, enacted to fall to 18% in 2027 and 17% from 2028; 15% on the first €50,000 for qualifying SMEs. Surcharges apply on top.
- A foreign company may hold 100% of a single-member Lda (art. 270.º-A CSC). Managers need not be shareholders.
- Double tax treaties in force with the United States, Brazil and the UAE, among others.
- Portuguese is also the language of Brazil.
- Lisbon is on Western European Time: the working day overlaps with the Americas, the Gulf and India.

Timeline: eight steps

STEP 1
Written brief
Head office describes the group, the EU plan and the timing in one form.

STEP 2
Proposal
Written proposal within one business day: tier, scope, fixed fee, timeline.

STEP 3
Contract
One contract with the parent company, and work starts.

STEP 4
Entry memo
The right structure, the tax and VAT set-up and intra-group payments, in writing.

STEP 5
Registration and NIF
Company registered, NIF for the non-resident shareholder, RCBE filed.

STEP 6
Bank, VAT, EORI, VIES
Bank account opened, VAT registration, EORI number and VIES activation.

STEP 7
First employees
Payroll, Social Security registration and IFICI for relocated specialists.

STEP 8
First Quarterly Entity Report
One page to head office on status, deadlines and next steps, with annexes.

Options and fees

LANDING
€1,200 a month
Formation, tax and VAT, bank and accounting, set up and run for the year.

OPERATING FULL SCOPE
€2,000 a month
The full scope: formation, tax and VAT, bank, payroll, transfer pricing and quarterly entity reports.

REGIONAL
€3,200 a month
Operating, plus a branch or a second country (Spain), plus up to 10 memos.

Monthly fees, fixed for the first year. Second-year renewal from €1,000 a month.

What head office receives

One contract
The entity and its first year, in one agreement.

One fixed fee
Agreed in writing. No hourly billing.

One contact in Lisbon
Answers for every deadline and filing.

A quarterly report
Status, deadlines and next steps.

Contacts info@bcaun.pt · +351 910 104 311 · Rua Castilho 14C, 1250-069 Lisboa · https://bcaun.pt/en/eu-landing-programme

DECISION REQUESTED

Approve the engagement of BCA Portugal for the EU Landing Programme, _____ tier, budget € _____.

Tier: ☐ Landing ☐ Operating ☐ Regional

Approved by _____ Position _____ Date _____